

Tender Fee: Rs.1,000/-



The Women University of Azad Jammu & Kashmir Bagh

Admin Block, Bagh Azad Kashmir.

TENDER DOCUMENT

For
The Purchase of

Generators.

Venue: Office of the Treasurer, Women University of Azad Jammu & Kashmir, Bagh

Phone No: 05823-960049

Mobile No: 0300-8354903

Website: www.wuajk.edu.pk

(Office of The Treasurer)**TERMS AND CONDITIONS FOR SUPPLY OF ITEM (S)**

NOTE: - Bidders should read these terms & conditions very carefully and comply strictly while sending their bids. Afterwards no excuse /justification will be accepted /entertained.

- Call Deposit Receipt (CDR) @ 2% of total amount of bid (refundable) in favour of the Treasurer Women University of Azad Jammu and Kashmir Bagh must be attached with the quotation/offer.
- **The bids shall not be considered without earnest money & tender document fee.**
- **The Purchase Committee reserves the right to increase/decrease the quantity.**
- **All prevailing taxes must be included in the rates as per government rules.**
- All required documents must be provided at the time of submission of quotation.
- **The rates should be quoted on F.O.R. Bagh basis.**
- **Reconditioned Items will not be acceptable in any case.**
- Firms must have their own setup. ,.
- Prior to issuance of the supply order the Purchase Committee may visit the firm to examine the setup/worth of the firm in the market.
- CDR of the firm will be confiscated if the firm failed/refused to provide the material on their quoted/approved rates, once the supply order issued.
- **Bids received after due date and which are not properly sealed will be rejected.**
- Detailed specifications are given in this tender document. Firms are asked to quote the prices according to the specifications.
- Bidders are required to clearly mention unit rate, Kilo Grams, Litters, Grams and numbers or any standard unit.
- Tender must be supported with proof of sales tax and income tax registration certificates.
- Rates shall be written very clearly and there should not be errors and /or over-writing. Corrections, if any, should be made clearly and initiated with a signature, who is signing the tender.
- Bidders should note that if taxes or duties etc. alter or levied by the Government during the contract it would be the responsibility supplier.
- Supplier will be bound to provide the material in the safest possible way on its own expense. University will not provide any labour for loading/unloading the material.
- The machinery and equipment shall be securely boxed and protected from mechanical damage, moisture etc, suitable for both storage and transit according to the nature of the items.
- **The firm supplying the items/equipment /machinery will and demonstrate the operation /working of the equipment to the satisfaction of the quarter concerned and provide if needed. No extra charges will be paid**
- **Installation of any item will be responsibility of the supplier.**
- Incomplete and conditional tenders will be rejected.
- Tender must be enclosed in a proper sealed **“bigger envelop”** and name of the bidder clearly marked at envelop.
- The supplier/contractor will be bound to abide by all rules & regulation /instructions /directions mentioned in the supply order.
- In the event of any dispute, the legal matter shall be subjected to the jurisdiction of AJ&K.
- In case the tender is not opened on the scheduled date due to any force de majeure

(Office of The Treasurer)

then the same will be opened on the next working day at the same time and place.

- Further personal canvassing or recommendation or unauthorized practices for getting the contract will also disqualify the bidders.
- Bids received after due date and which are not properly sealed will be rejected and returned unopened to the bidder.
- If there is a discrepancy between unit price and total price in the submitted bid which is obtained by multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. If there is a discrepancy between the words and figures, the amount in words shall prevail. If there is a mistake in addition/ totaling, that shall be corrected. If the bidder does not accept the corrected amount of bid, his bid shall be rejected and his bid security forfeited.
- Validity period of the bids shall be 03 months (90 Days).
- In case of any dispute between the two parties of any matter arising out of after signing the contract agreement, the case shall be referred to Vice Chancellor, WUAJ&K Bagh whose decision shall be final and binding on both parties.
- **Last date for submission of bids is 31st May, 2018 (Thursday) at 11:00 a.m. The bids shall be opened in the presence of the bidders or their authorized representatives, if any, on same day at 11:30 a.m. in office of the Treasurer , Women University of Azad Jammu and Kashmir Bagh**
- **Payment Schedule:**
 - All payments in Pak Rupees (through crossed cheque) after delivery & verification of quality.
 - All government/Local Taxes will be deducted at the time of payment under rules
 - **Warranty:** One year complete warranty or as per manufacturer policy, whichever is higher. An amount equal to 10% of total amount of the bill shall be retained by the University as a security deposit for the period of 06 months.
 - Payment will be made on receipt, inspection, acceptance of stores in accordance with the ordered specification.

Note: - This tender is only an invitation to offer and the Purchase Committee does not bind itself to accept any tender and reserve the right to accept or reject any/all the bids without assigning reason(s).

(Office of The Treasurer)

Plant & Machinery

S.No	Item	Specifications	Quantity
01	Generator 45 KVA With Canopy	<ul style="list-style-type: none"> Generator Perkin-UK 45KVA with Canopy (Weather Proof and sound proof) and standard specifications Or Equivalent Mention the brand name ,make and model very Clearly	01 No.
02	Generator 20 KVA With Canopy	<ul style="list-style-type: none"> Generator Perkin-UK 20KVA with Canopy (Weather Proof and Sound proof) and standard specifications Or Equivalent Mention the brand name ,make and model very Clearly	01 No.
03	Generator 15 KVA With Canopy	<ul style="list-style-type: none"> Generator Perkin-UK 15KVA with Canopy (Weather Proof and Sound proof) and standard specifications Or Equivalent Mention the brand name ,make and model very Clearly	01 NO.
04	Panel	ATS Panel Compatible with 45KVA Generator	01 No.
05	Panel	ATS Panel Compatible with 20KVA Generator	01 No.
06	Panel	ATS Panel Compatible with 15KVA Generator	01 No.
05	Cable	Cable 25mm/04 Core	10 Meter

**Assistant Director Finance
Secretary Central Purchase Committee**