

**The Controller of Examinations,
Women University of Azad Jammu & Kashmir,
Bagh.**

SUBJECT: ISSUANCE OF REVISED TRANSCRIPT / DEGREE

Respected Sir/Madam,

It is stated that I have completed the degree of _____(Program) in
_____ (subject) from the Department
of _____ Women University of Azad Jammu & Kashmir, Bagh.

There is an error/ mistake of _____ in my transcript / degree.
(name/ father's name/Reg. No/ CGPA/ Grade etc)

The original _____ is _____ whereas, it is
(name/ father's name/Reg. No/ CGPA/ Grade etc)

mistakenly recorded / written as _____.

It is, requested to please issue the Revised Transcript/ Degree.

Yours Obediently,

Student's Name: _____

Father's Name: _____

Roll No: _____

Session _____

Signatures: _____

Date: _____

Phone Number _____

Postal Address: _____

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Receiving for student

Student Name _____

Program _____

Session _____

Dairy No. _____

Date: _____

Received by _____

Fee Schedule

Documents Type	Fee
Degree before convocation	Rs. 7000
Degree after Convocation	Rs. 3000
Duplicate Degree	Rs.12000
Duplicate Transcript:	Rs. 3000
Revised Merit / Distinct Certificate:	Rs. 5000
Revised Degree or Transcript (Due to correction of student record / correction of mistake or errors in documents / degree / transcript)	Fee will be charged @ Rs. 2500 per word in case the student is responsible for mistake / error

Fee can be deposited in ABL Main Branch (Haderi Chowk) Bagh