**UNDERTAKING**

*(On Stamp Paper of PKR: 50 for Local Scholars and PKR: 100 for Foreign Scholars)*

*(For Scholars under HRD: Establishment of Women University of AJ&K Bagh)*

I\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ S/O,D/O \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CNIC\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ resident of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on this date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_do hereby affirm & acknowledge that I will abide by all the Deeds and counter parts which include but not limited to **“*Deed of Agreement, Guarantee to the Women University of Azad Jammu & Kashmir Bagh, Certification of Financial Soundness, Surety/Guarantor by a Government Officer, Surety Bond for Undertaking Studies /Training Abroad, Declaration of Assets*** *and* ***Authorization*”,** for pursuing my Ph.D under Human Resource Development component of the Project “Establishment of Women University of AJ&K Bagh”.

I further agree that any and all previous Bonds, Covenant, Agreements, Representations, Warranties, Statements, Promises and Understandings signed by me are equally enforceable and valid documents in this regard.

 Scholar Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 CNIC No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Father Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 CNIC No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **WITNESS 1** |  | **WITNESS 2** |
| Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Father Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | Father Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| CNIC No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | CNIC No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Joint/Sub Registrar**

*Specimen*

 *(To be executed on at least Rs. 100/Page non-judicial stamp paper)*

# DEED OF AGREEMENT

FOR UNDERTAKING A COURSE OF STUDIES

SCHOLARSHIP UNDER

**“Human Resource Development: Establishment of Women University of AJ&K Bagh”**

This agreement is made, on the …………..day of 20\_\_, between

1. Mr. / Ms. son / daughter

of hereinafter called the “**SCHOLAR”**, and

1. Women University of Azad Jammu & Kashmir through authorized officer of University, hereinafter called the **WUAJ&K**.

WHEREAS the scholar has been selected by HIGHER EDUCATION COMMISSION

(HEC) And WUAJ&K for the award of Scholarship for PhD in the field of

 study …………………………………………………….. under the scheme:

**Faculty Development Program: Establishment of Women University of AJ&K**

**Bagh** and the scholar has agreed to accept the same on the terms and conditions

governing this scholarship award.

Now this deed witnesses as under:

1. This scholarship award shall be initially valid for one year and would be extendable periodically to maximum of **five (05) years** in case of **Masters leading to PhD**, while in case of **PhD up to Four (04) years only**, subject to the satisfactory performance of his/ her studies.
2. The payment of allowances admissible under the scholarship program shall be made subject to the complete adherence to all rules and regulations governing the scholarship program as well as satisfactory performance in the authorized studies.
3. The Scholar shall not avail any other scholarship without prior approval of WUAJ&K/HEC and in case of violation WUAJ&K/HEC may impose ban of 01 (one) year to avail any other scholarship.
4. The Scholar shall not change the specified course of studies nor register himself/ herself for any other course or program without prior approval of the WUAJ&K.
5. The Scholar shall not extend the specified period of studies without prior approval of the WUAJ&K.
6. The Scholar shall refrain from engaging himself/ herself in any political, commercial or any other activity incompatible with his/ her program of studies abroad.
7. The Scholar shall not undertake employment whether paid or otherwise at any stage without approval of the WUAJ&K during his/ her course of studies
8. In case the Scholar fails to qualify the course for which he/ she was awarded Scholarship, the WUAJ&K reserves the right to recover entire expenditure inclusive of travel cost from the Scholar/ Guarantor.
9. The Scholar shall return to Pakistan immediately after the completion of the approved course for which he/ she was sent abroad, and shall serve in WUAJ&K for a period of five (05) years as may be prescribed.
10. The Scholar shall contact WUAJ&K/ HEC immediately after his/ her return to Pakistan and would inform about his /her employment/ posting with date of joining.
11. The Scholar shall not incur any debts during his/ her stay abroad and will clear all outstanding bills before leaving the country of study/ training/ research.
12. The Scholar shall regularly submit the six monthly progress reports on his/ her assigned Program through his/ her supervisor/ focal person to the WUAJ&K and a final comprehensive report immediately on completion of the study/ training/ research/ degree.
13. The Scholar will be liable to disciplinary action as follows:
14. If he/ she fails to avail of the award without any cogent reason acceptable to WUAJ&K/ HEC, he/ she will be debarred from further study/ training/ research under any Scholarship Program of HEC/ Government. If any financial loss is sustained as a result of his/ her failing thus to avail the award, he /she will be held responsible therefore and liable to make good the same, apart from being liable to any penalty to be imposed by the WUAJ&K/ HEC in this behalf.
15. If he/ she fails to comply with the instructions/ orders of WUAJ&K/ HEC for without any cogent reason acceptable to WUAJ&K/ HEC, he/ she will be liable to reimburse the WUAJ&K/HEC, on demand, the amount spent BY WUAJ&K/ HEC along with the penalty, in connection with his /her studies.
16. If he/ she fails to obey or not act in accordance with WUAJ&K/ HEC’s order directing him/ her, he/ she will be liable for action under the acts/ rules in force in the country.
17. If he/ she violates any condition laid down in the Bond for studies/ training under the Scholarships Program, he/ she will be liable to pay the penalty as prescribed therein.
18. The scholar is liable to disqualification from further scholarship/ training or such other disciplinary action as WUAJ&K/ HEC may consider appropriate, if:
19. he / she violates any of the foregoing conditions, or
20. he / she is found to have made any misstatement therein before.

AND THE SCHOLAR FURTHER COVENANTS, that in case of breach of any of the above terms and conditions as well as the rules/ terms and conditions those governing scholarship award and or failure by Scholar as directed by the WUAJ&K/ HEC for the specified period, the Scholar shall be bound to pay the WUAJ&K/ HEC a penalty as prescribed by the WUAJ&K/ HEC besides compensates the WUAJ&K/ HEC by making a refund of the total amount of released by WUAJ&K /HEC in respect of him/ her. The amount of outstanding, penalty and the compensation as prescribed and assessed by the WUAJ&K/ HEC shall be final and conclusive in any case.

IN WITNESS WHEROF, the parties aforementioned have signed this deed in token of acceptance thereof.

**Scholar / Awardee Dealing Officer of WUAJ&K**

(Authorized Officer)

………………………… …………………………

Signature of the Candidate Signature

 STAMP

Full Name: ……………………….

CNIC No: ………………………..

Dated: …………………………….

 Designation: ……………………...

 Address: ………………………….

**Witness No.1 Witness No.2**

Signature Signature:

1. Name a) Name
2. Father Name: b) Father Name:
3. CNIC No. c) CNIC No.

**ACKNOWLEDGMENT**

 BEFORE ME, a Joint/Sub Registrar for and in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(city), this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_ 20\_\_\_, personally appeared and known to me as the same person who executed the foregoing instrument, he /she acknowledged before me that the same is there free and voluntary act and deed, as well as the free and voluntary act and deed of the principals herein represented. This instrument consists of \_\_\_\_ pages, including this page whereon the acknowledgment is written, refer to the **“Deed of Agreement”** which has been signed by the **“Scholar”** together with their instrumental witnesses at the bottom of the instrument and on each and every page thereon.

 **WITNESS MY HAND AND SEAL** on the date and place above-indicated.

 **Joint/Sub Registrar**

**CERTIFICATE**

Registered at No: on this day of 201\_\_ and its duplicate copy pasted in the additional Book No: Volume No: on Pages to .

The Executant and the witnesses have set their hands in my presence.

**Joint/Sub Registrar**

*Specimen*

 *(To be executed on at least Rs. 100 non-judicial stamp paper)*

**GUARANTEE TO**

**THE WOMEN UNIVERSITY OF AZAD JAMMU and KASHMIR, BAGH**

*(Part of the Undertaking)*

I, son/daughter

(Surety/Guarantor)

of… do hereby guarantee the payment of

any such sum including penalty and compensation of Scholar **(Name\_\_\_\_\_\_\_\_)** who prescribed and assessed by the WUAJ&K and called upon to pay to WUAJ&K for the breach of any of the terms and conditions of the above agreement as well as those governing **Human Recourse Development: Establishment of Women University of AJ&K Bagh** award of scholarship and hereby undertake to pay the total sum on demand in the event of the scholar making a default in the payment of the sum.

Signature:…………………………………………

(Surety/Guarantor) Name:…………………………………………

 CNIC No………………………………………

Present Address:………………………………….

…………………………………………………… Permanent Address:…………………………………

………………………………………………………

**WITNESS 1 WITNESS 2**

Signature:……………………….. Signature:………………………..

Name:………………………………. Name:………………………………

Father Name: ……………………… Father Name: ………………………

CNIC No ………………………… N.I. Card No………………………

Address:……………………………. Address:……………………………

……………………………………… ………………………………

(**Attested by Judicial Magistrate**)

 STAMP Signature:…………………………

Name:……………………………….

Address:…………………………….

*Specimen*

*(To be executed on at least Rs. 50 non-judicial stamp paper)*

**CERTIFICATION TO THE FINANCIAL SOUNDNESS**

**OF**

**SURETY/ GUARANTOR BY A GOVERNMENT OFFICER**

Certified that I, Mr./ Ms………………………………………………………………...

CNIC No……………………………………………………………………..…………

Resident of ………………………………………………………………………… and working in …………………………….as …………………………………………..... know

Mr/ Ms…………………………………………………………………………………..

 (Surety/Guarantor)

Son/ daughter of……………………………………………………………………………

who has stood surety/ guarantee to Women University of AJ&K, Bagh/ HEC on behalf of

Mr/ Ms *(Scholar Name)…* as Scholar in the field of ………………………………………………………...… for Ph.D Studies and that Mr/ Ms ……………………………………………………………………………………………….

 (Surety/Guarantor)

possesses financially sound position and is capable of paying a sum equal to the expenditure incurred by the WUAJ&K/ HEC on the studies of Mr./Ms……………………………………………………………………………………….

 (Name of Scholar)

under the **Human Resource Development: Establishment of Women University of AJ&K Bagh** in case of default by him/ her. The surety/ guarantor has provided the detail of his properties in schedule along with the documents relating to the properties.

Schedule of Properties

1.

2.

3.

Name:…………………………………….

Official Stamp Designation:……………………………..

Present Address:………………………….

…………………………………………… Permanent Address:………………………

*Specimen*

*(To be executed on at least Rs. 100 non-judicial stamp paper)*

(Please include attested photocopies of Immovable Property)

**DECLARATION OF ASSETS IN RESPECT OF**

………………………………………………………………..

(Guarantor/Surety/Scholar)

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr.No** | **Name of Property**  | **Location/Address**  | **Approx. Value**  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total:** |  |

 Signature:………………………..

Name:……………………………….

Father Name: ………………………

CNIC No …………………………

Address:…………………………….

Verified by Signature:………………………..

 Officer Stamp Name:……………………………….

Father Name: ………………………

CNIC No …………………………

 (Class-I Gazetted Officer)

Counter Signed By Signature:………………………..

 Officer Stamp Name:……………………………….

 (Judicial Magistrate)

The value of property is authenticated and it is without any encumbrance.

 Signature:………………………..

 Name:……………………………….

(Tehsildar)

*Specimen*

 *(To be executed on at least Rs. 100 non-judicial stamp paper)*

**AUTHORIZATION**

**WOMEN UNIVERSITY OF AJ&K, BAGH/ HIGHER EDUCATION COMMISSION PAKISTAN**

**“Human Resource Development: Establishment of Women University of AJ&K Bagh”**

I, ……………Son/daughter/wife of ………………….. holding CNIC No. ……………..permanent resident of …………………post office …………… Tehsil ……………….. District …………………. Province ………………… Pakistan, Presently resident of …………………post office …………… Tehsil ……………….. District …………………. Province ………………… Pakistan. **(herein called the Scholar)** authorize the WUAJ&K/ HEC to approach the concerned University/ Institute/ Supervisor/ Embassy/ Agency etc to acquire following information on my behalf:

. Academic . Visa . Financial . Health . Any other

**SIGNED AND DELIVERED this on ………. Day of ……….**

**Scholar**

Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature & Thumb Impression: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**WITNESS 1 WITNESS 2**

Signature:……………………….. Signature:………………………..

Name:………………………………. Name:………………………………

Father Name: ……………………… Father Name: ………………………

CNIC No ………………………… N.I. Card No………………………

Address:……………………………. Address:……………………………

……………………………………… ………………………………

**Attested by**

Notary Public

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature & Stamp)

*Specimen*

 *(To be executed on at least Rs. 50 non-judicial stamp paper)*

**SURETY BOND FOR UNDERTAKING STUDIES/ TRAINING**

Know all men by these presents that we (1) Mr. S/o

of the permanent address (herein-after called the Scholar/ Trainee) and (2) Mr.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ S/o \_\_\_\_\_\_\_\_\_\_\_\_the

permanent address , (herein after called the Surety) are held and firmly bound up to President of AJ&K (herein after called the President) through WUAJ&K for all moneys, charges, costs and expenses as may be determined by the President as having been incurred on or in respect of the studies/ training which the amount will not be questioned to be paid to the President, his successors in office or assigns for which payment well and truly be made, we hereby bind ourselves, each of us, and each of our heirs, executors administrators jointly and severally.

Signed and delivered this on .

Signature

(Scholar/ Trainee)

Full Name

Address

Signature

 (Surety)

Full Name

 Address

**WHEREAS** on his/ her request the President has selected the Scholar/ Trainee for studies/ training in PhD under the “**Human Resource Development: Establishment of Women University of AJ&K Bagh**” now the condition of above-written Bond is that if the trainee shall successfully complete his studies/ training, and serve in WUAJ&K (at any of its campuses) for a minimum period of five years as may be directed by the WUAJ&K and not seek employment outside WUAJK without the prior approval of the WUAJ&K when the above written Bond shall be void and of no effect, otherwise it shall be and remain in full force and virtue.

Signed jointly by each of us this on day of , in the presence of the following witnesses:

**Witnesses**

1. Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name S/o \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 CNIC No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address

1. Signature

Name S/o \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CNIC No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address

Presented for registration this Surety Bond by S/o

Permanent resident of before me, at the office of Joint/ Sub Registrar , on this day of , between the hours to

Executants

Name: Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CNIC: CNIC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Joint/Sub Registrar**

Execution and completion of this deed has been admitted by the said Executant, who hereby undertake to abide by and subscribe to all the terms and conditions set forth in the body of this Surety Bond. The Executant is identified by M/S:

Witnesses

1.

 S/o R/o

NIC:

2.

 S/o R/o

NIC:

**CERTIFICATE**

Registered at No: on this day of 201­­­\_ and its duplicate copy pasted in the additional Book No: Volume No: on Pages to .

The Executant and the witnesses have set their hands in my presence.

**Joint/Sub Registrar**