

**Women University of Azad Jammu and Kashmir Bagh**

**Office of the Project Coordinator**

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**Minutes of Pre Bid Meeting for Responding to Queries Raised by  
the Prospective Bidders under PSDP Funded Project titled  
“Establishment of AJK Women University, Bagh, AJ&K”**

A tender was floated through print and electronic media for hiring of Contractors for construction of Package 01 and Package 02 approved in HEC funded project “Establishment of AJK Women University, Bagh, AJ&K”. In pursuance to the invitation of bid advertised in the NEWS papers, a pre-bid meeting was held on August 02, 2022 at Director Works Office of the WUAJ&K Bagh. The meeting was chaired by the Treasurer, WUAJ&K Bagh. Representatives of Prospective Bidders participated in the meeting and raised their queries regarding the clarification of Bid Document. All the questions raised by the bidders in the meeting have been incorporated below along with response to the queries.

The following members of the Hiring of Contractor’s Committee were present in the meeting:-

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|---|------------------|
| • Mr. Sahibzada Zahid<br>Treasurer/Director P&D WUAJ&K Bagh               | Convener         |
| • Dr. Kamal Hussain<br>Incharge Dean, Faculty of S&T WUAJ&K Bagh          | Member           |
| • Mr. Syed Tayyab Sadiq<br>Director Works/Project Coordinator WUAJ&K Bagh | Member/Secretary |
| • Mr. Yasir Mir<br>Project Director, WUAJ&K Bagh                          | Member           |
| • Mr. Muhammad Zaheer<br>Deputy Director Planning, WUAJ&K Bagh            | Member           |
| • Mr. Danish Nazir Qadri<br>Executive Engineer, WUAJ&K Bagh               | Member           |
| • Mr. Qaiser Bashir<br>Representative, G3 Engineering Consultant          | Member           |

Following representative of the Firms were present in the mee

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|-------------------------------|---------------------------------------|
| • Engr. Muhammad Mehboob Alam | M/S Imran Construction & Co.          |
| • Engr. Tahseen-ulllah        | M/S Imran Construction & Co.          |
| • Tayyab Nasim                | M/S Aaj Sons Pvt. Ltd                 |
| • Raja Ansar                  | M/S Raja Mumshaad & Co.               |
| • Sajid Latif                 | M/S Muhammad Iqbal & Co.              |
| • Siddique Akbar              | M/S Kdioglu Global Construction (PVT) |

2. The meeting commenced with recitation of verses from the Holy Quran. The Chair welcomed all the committee members.

3. Secretary Committee briefed the purpose of the Pre bid meeting regarding the bid invitation for hiring of contractors.

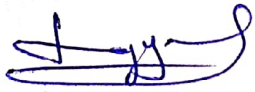
The forum deliberated all the queries submitted by Bidder firms in person and decisions were made as follows;

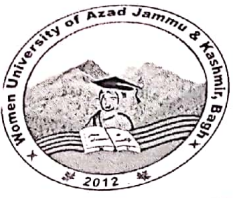
Sr. No.	Explanation Sought	Response of Committee
01	Consideration of Private Work for similar nature is valid or not. If valid then what will be the criteria?	Any work in private or public sector completed during 07 years is acceptable with proper completion certificate and financial proof of payment (through Bank) from authority or employer subject to the physical inspection or verification of the committee. The final decision of committee shall be acceptable to the bidder regarding consideration/acceptance/rejections of this work.
02	Time duration of the project should be 24 months as severe weather conditions, social issues, carriage of materials; road and site conditions are such that the subject projects cannot be completed within stipulated time period described in the bid document. So the time duration for completion of the project should be extended.	As per the reasons provided by the bidders and after detailed deliberation, Recommendations of the committee completion period of the project shall be 21 months.
03	Performance Security should be reduced to 5% of the contract amount and 10% is too much high as written in the Bidding Document.	After detailed deliberation, a recommendation of the committee is to fix the performance security as 10% of the contract amount as per PPRA and PEC guide lines.
04	Can Bid Security be provided in the form of Bank Guarantee instead of CDR (Call Deposit Receipt)? It is requested to allow both options for Bid Security.	The Bid Security shall be furnished in the shape of Call Deposit (CDR) issued by a scheduled bank in Pakistan having branches in AJ&K in favor of "Treasurer, Women University of AJ&K Bagh".
05	Can the multi storey Building more than 3 floors in hand be considered as the similar nature work in Appendix N if its 3 floors are completed?	The Multi Storey Building project with minimum 03 floors completed having substantial completion certificate issued from the employer subject to the acceptance of the committee and the amount of work done Rs. 300 million or more shall be considered as similar nature work.
06	QCR and ICAP registered firms are required for the Audit Reports. But some contractors	ICAP registered firms supported with income tax returns and bank statements for the last five years can



	have prepared audit reports only from the Audit Firms registered in ICAP but not listed in QCR rated list. Please clarify?	also be considered.
07	The Mobilization Advance is recovered in five equal installments where as it should be recovered in equal installments.	The Mobilization Advance will be recovered in equal installments or a reasonable amount as decided by the employer.
08	In Appendix-C to Bid (Price Adjustment Under Clause 70 of conditions of Contract), the para 3 of notes shows the cost impact of seven in words but 5 in number. Which will prevail the figure in digits or in words?	Note 1, 2, 3 shall be considered as deleted.
09	The clause 38 stated in the Bid Data Sheet but not included in the instruction to bidders. Please clarify?	The whole clause 38 may be considered as an additional para at the end of the clause 28.4 of Instruction to Bidders and add the words "Following statement is added".
10	List of approved material is annexed in the bid document but equivalent is missing in most of the items. Please clarify?	At page no. 58 under the head of list of approved manufactures a note is written which states that "wherever manufacture or brand name is mentioned please adds as equivalent also wherever missing in the text."
11	In clause 12.2 of Bid Data Sheet, item wise rates have been asked from bidders but at same time AJK CSR is also mentioned for same purpose. Clarification is required?	Bill of Quantities consist of composite Scheduled items and Non-scheduled items and so item wise rates have to be quoted for both CSR items and Non CSR items.
12	Latest Price Adjustment has been notified as the first week of July 2022 by concerned forum which should be made part of Bidding Document.	After detailed deliberation, in the light of PEC standard bidding document and PPRA rules, the committee did not agree on the subject matter.
13	Time of Payment from delivery of Engineer's Interim Payment Certificate (IPC) to the Employer should be 14 to 20 days for timely payment to contractor. Please clarify?	Time of Payment of Engineer's Interim Payment Certificate (IPC) to the Employer shall be 30 days as per PEC standard bidding document.

Facts mentioned above warrants change in contents of Bidding Documents which makes issuance of addendum to the Bidding Documents necessary. The addendum No. 2 to Bidding Documents is also enclosed herewith.

  
**Project Coordinator**  
**WUAJ&K Bagh**



# Women University Azad Jammu & Kashmir - Bagh

## ADDENDUM NO. 02 TO BIDDING DOCUMENTS

### PACKAGE No. 01 & PACKAGE No.02

1. In Bid Data Sheet Clause 1.2, in the first line after the words contract will be "18 Months" replaced with "21 Months".
2. In **Appendix A** to Bid Sr. No. 06 Time for Completion, within "18 months" replaced with "21 Months."
3. In **Appendix A to Bid** Sr. No. 12 Time of payment from delivery of Engineer's Certificate "45 days" replaced with "30 days".
4. In PCC 1.1 (c) (ii) & 43.1, in the first line "18 months" is replaced with "21 Months".
5. Bid Data Sheet Clause 15.2, the text is entirely deleted and substituted with the following:  
"The bid security shall be in the form of Call Deposit (CDR) issued by a scheduled Bank of Pakistan having branches in AJK. The Bid Security shall be in favor of "Treasurer, Women University of AJ&K, Bagh" valid for a period 28 days beyond the bid validity date."
6. **Appendix -M** to Bid: At Sr. No. 02 Average Annual Construction Turnover, Following statement is added at the end of the Criteria Requirement column of table:  
"Or ICAP registered firms supported with income tax returns and Bank statements for the last five years."
7. **Appendix -N** to Bid: At Sr. No. 02 Contracts of Similar Size & Nature, Add the following at the end of the Criteria Requirement column of table:
  - i). The Multi Storey Building project with minimum 03 floors completed during last 07 years having substantial completion certificate issued from the employer subject to the acceptance of the committee and the amount of work done Rs. 300 million or more shall be considered as similar nature project.
  - ii). Any completed work in private or public sector during last 07 years with proper completion certificate and financial proof of payment (through Bank) from authority or employer subject to the physical inspection or verification of the committee shall be considered as similar nature project.The final decision of committee shall be acceptable to the bidder regarding consideration/acceptance/rejection of this work.  
Other terms, contents and conditions remain the same described in the criteria.
8. In PCC 60.12 (b), in the first line after words in equal "five (5)" is deleted and the words are inserted "or a reasonable amount as decided by the employer" after the word "installments".
9. In PCC 60.10, in the 4th line after word within "45 days" replaced with "30 days".
10. In **Appendix-C** to Bid (Price Adjustment under Clause 70 of conditions of Contract), Para 1, 2 and 3 of notes are deleted entirely.
11. In Bid Data Sheet the clause "38" is replaced with "28.4" and adds the words "the following statement is added" at start of the clause.  
Other terms, contents and conditions remains the same.

  
**Project Coordinator**  
**WUAJ&K Bagh**