



1.3.4. Bottom Financial Quintile Student Support

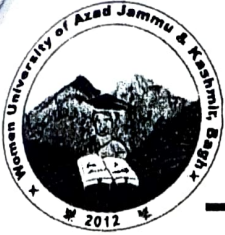
The Women University of Azad Jammu and Kashmir has initiated special programs for Bottom Financial Quintile Student Support, specifically targeting students who fall into the bottom 20% of household income. These programs are designed to provide the necessary resources and opportunities to help these students overcome financial barriers and succeed in their academic pursuits.

Programs specifically designed for bottom 20 % low-income group

1. *Need-based scholarship* (Annex. I)
2. *Job Opportunities in Research Projects* (Annex. II)

Programs for all low-income students including bottom 20 %

3. *Free Healthcare Services* (Annex. III)
4. *Counseling and Mental Health Services* (Annex. IV)
5. *Scholarships (Benzir undergraduate, and KEEF AJK)* (Annex. V)
6. *Discounted and Quality Food in the Hostel/ Cafeteria* (Annex. VI)
7. *Access to Computer/ Internet Facilities for Freelancers (only for Female Students after Working hours)* (Annex. VII)
8. *Workspace Training Programs* (Annex. VIII)
9. *Discounted Transport Facilities* (Annex. IX)
10. *Free Ambulance Service (For First Aid/ Near Hospitals)* (Annex. X)
11. *Refugee Students Support (Full Waiver in Admission Fee/ 50 % Tuition Fee)* (Annex. XI)



WOMEN UNIVERSITY

OF AZAD JAMMU & KASHMIR, BAGH. Website: www.wuajk.edu.pk

SCHOLARSHIP POLICY

1. Introduction

The Women University of Azad Jammu and Kashmir (WUJ&K) Bagh is committed to providing quality education to students, even those who cannot afford it. Therefore, the WUJ&K designed a scholarship policy to financially support those students. In addition, a relaxation in fees is provided to Refugee students. The policy aims to support deserving students and provide a holistic educational experience by acknowledging merit, need, and talent.

2. Scope

This policy applies to all applicants, irrespective of political, religious, or cultural affiliations, caste, color, creed, and gender, who can benefit from this policy.

3. Policy Guidelines/ Implementation Procedure

3.1: Scholarships

There are several scholarships that students apply for at the time of admission, and they will be awarded based on eligibility criteria.

Ehsaas / Benazir Scholarship

The details of Ehsaas/ Benazir Scholarships are as under:

<i>Program Name</i>	<i>Eligibility at the time of applying for the Scholarship</i>	<i>Waiver % on Tuition fee</i>	<i>Eligibility Criteria for Continuation in Subsequent Semester based on CGPA</i>
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HEC – Need-Based Scholarship

The details of HEC – Need Based Scholarships are as under:

Registrar
WUJ&K
BAGH

[Handwritten Signature]

Mr. Basharat *[Handwritten Signature]*

<i>Program Name</i>	<i>Eligibility at the time of applying for the Scholarship</i>	<i>Waiver % in Tuition fee</i>	<i>Eligibility Criteria for Continuation in Subsequent Semester based on GPA/CGPA</i>
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Following relaxation will be given to those students getting admission on Refugee Status

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Tuition Fee: 50 % Concession

Assistant Registrar
Academics
Women University
Jalisco

4. Report on Violation

All applicants can report to the authorities concerned, without fear, any incident where known facts indicate a possibility of a policy violation.

Mr. Basharat



WOMEN UNIVERSITY

OF AZAD JAMMU & KASHMIR, BAGH

(Registrar Office)

Ph. +925823-960034,

Fax: 05823-960033

No: WUB/AR (Acad)/2065-77/2023

Dated: October 04, 2023

Office Order

The Competent Authority on the recommendations of the Selection Committee constituted vide No. WUB/AR (Acad)/1337-43/2023 dated June 23, 2023, has accorded approval for the appointment of Ms. Sania Zahir D/O Muhammad Zahir Khan as MPhil Studentship/ Research Associate under project No.14417/NRPU/R&D/HEC/2022 titled "Metallic and Metal-Oxide Nanoparticles Synthesis by Atmospheric Pressure Microplasma and their Biomedical Applications under National Research Program for Universities (NRPU)" for a period of one year w.e.f date of joining on following terms and conditions:

Terms and Conditions

- i. The appointment is purely on contract basis for a period of one year and extendable subject to the availability of funds.
- ii. The scholarship/honorarium is fixed @ Rs. 16,000/- month.
- iii. In all others matters, services of appointee shall be governed under the statutes and rules of the NRPU project enforced from time to time.

Assistant Registrar
(Academics)

Copy to:

1. Private Secretary to the Vice Chancellor
2. The In-charge Dean Faculty of Science and Technology
3. The Registrar
4. The Treasurer
5. The Director OEC
6. The Director ORIC
7. The Concerned Principal Investigator
8. The Audit Officer
9. Assistant Registrar Meetings
10. Accounts Officer
11. Budget Officer
12. Ms. Sania Zahir D/O Muhammad Zahir Khan (physics)
13. Office copy

Assistant Registrar
(Academics)



WOMEN UNIVERSITY OF AZAD JAMMU & KASHMIR, BAGH (Registrar Office)

Ph. +925823-960034,

Fax: 05823-960033

No: WUB/AR (Acad)/1700-11/2023

Dated: August 09, 2023

Office Order:

The Competent Authority on the recommendations of the Selection Committee constituted vide No. WUB/AR (Acad)/1337-43/2022 dated June 23, 2023, has accorded approval for the appointment of Ms. Ayesha Khalid D/O Muhammad Khalid Khan as PhD Studentship under project No. 20-14417/NRPU/R&D/HEC/2021 titled "**Metallic and Metal-Oxide Nanoparticles Synthesis by Atmospheric Pressure Microplasma and their Biomedical Applications**" under NRPU for a period of one year w.e.f date of joining on following terms and conditions:-

Terms and Conditions

- i. The appointment is purely on contract basis for a period of one year and extendable subject to the availability of funds.
- ii. The scholarship/honorarium is fixed @ Rs. 48,000/- month.
- iii. In all others matters services of appointee shall be governed under the statutes and rules of the NRPU project enforced from time to time.

Assistant Registrar
(Academics)

Copy to:

1. Private Secretary to the Vice Chancellor
2. The In-charge Dean Faculty of Science and Technology
3. The Registrar
4. The Treasurer
5. The Director QEC
6. The Director ORIC
7. The concerned Principal Investigator
8. The Audit Officer
9. Assistant Registrar Meetings
10. Accounts Officer
11. Budget Officer
12. Ms. Ayesha Khalid D/O Muhammad Khalid Khan
13. Office Copy

Assistant Registrar
(Academics)



WOMEN UNIVERSITY

OF AZAD JAMMU & KASHMIR BAGH. Website: www.wuajk.edu.pk **Annex. III**

(Registrar Office)
(Admin Section)

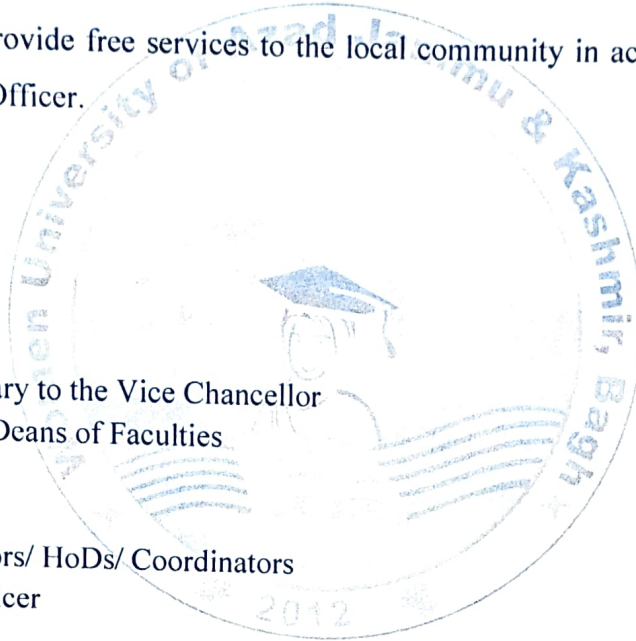
No: WUB/ARO/2822-27/2023

Date: 10-08-2023

Office Order:

On recommendation of the Coordinator Allied Health Sciences, the Vice Chancellor has accorded approval for establishment of Medical Centre at Women University of Azad Jammu and Kashmir Bagh. Medical Officer of the University will be responsible to manage and serve the centre as per need of the University.

The Centre will provide free services to the local community in accordance with the schedule prepared by the Medical Officer.



Copy to:-

1. Private Secretary to the Vice Chancellor
2. The Incharge Deans of Faculties
3. The Registrar
4. The Treasurer
5. All the Directors/ HoDs/ Coordinators
6. The Audit Officer
7. Office Copy

Assistant Registrar
(Admin)

[Signature]
10/08/23
Assistant Registrar
(Admin)



MENTAL HEALTH SCREENING ARRANGED BY DEPARTMENT OF EDUCATION



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WUJ&K
Bagh

Mr. Basharat

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Mr. Basharat



WOMEN UNIVERSITY

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OFFICE OF DIRECTORATE STUDENT AFFAIRS

Contact # 05823-960043

No: WUAJ&K/ DSA / 145-153 /2024

Dated:13/11/2024

Circular

It is hereby notified that the food provided in the university's hostel and cafeteria is offered at significantly lower prices compared to market rates. The university remains committed to ensuring affordability and quality for students. Below is a comparison of some common food items and their prices:


<i>Food Item</i>	<i>Market Price (Full/ Half)</i>	<i>University Rate (Full/ Half)</i>
<i>Biryani</i>	<i>550/ 300</i>	<i>250/ 150</i>
<i>Tea</i>	<i>90</i>	<i>50</i>
<i>Vegetable</i>	<i>200/ 150</i>	<i>150/ 100</i>
<i>Dal</i>	<i>250/ 180</i>	<i>150/ 100</i>
<i>Chips</i>	<i>150</i>	<i>100</i>

This initiative is part of the university's ongoing effort to support student well-being by providing cost-effective meals.


Director Student Affairs

CC:

1. Private Secretary to the Vice Chancellor
2. The Registrar
3. The Treasurer
4. All principal officers/deans/directors/chairpersons/ HoD/ Coordinators
5. The Director of Student Affairs
6. The Audit Officer
7. Budget officer
8. Account officer
9. Transport officer
10. Office Copy


Director Student Affairs



WOMEN UNIVERSITY

OF AZAD JAMMU & KASHMIR, BAGH. Website: www.wuajk.edu.pk

OFFICE OF DIRECTORATE STUDENT AFFAIRS

Contact # 05823-960043

No: WUAJ&K/ DSA / 144 /2023

Dated: 13/11/2023

Report on Food Quality

(From January to June 2023)

The Directorate of Student Affairs at Women University of Azad Jammu and Kashmir (WUAJ&K) Bagh is committed to ensuring students' access to nutritious and hygienically prepared food in Cafeterias and Hostels. This report outlines the supervision and monitoring activities undertaken during the first half of 2023 to ensure the highest food quality and hygiene standards within the university's hostels and cafeterias.

1. Objective

The main objectives of these efforts were to ensure that the food served meets nutritional standards, that high hygiene standards are maintained during food preparation, storage, and serving, and that the university complies with local and national food safety regulations. Importantly, any student complaints regarding food quality and hygiene were promptly addressed and resolved, demonstrating our commitment to student satisfaction.

2. Actions

Over the past six months, the university has been proactive in conducting unannounced visits to all university cafeterias, including those at the main campus, College of Education campus, Benazir Palace campus, and the new construction site at Bani Pasari. These inspections, which focused on food preparation, storage, and serving practices, are a testament to our dedication to ensuring the highest food safety standards. The freshness of ingredients, cleanliness of kitchen and serving areas, and the proper storage of food items, particularly perishables, were all meticulously checked. Special attention was given to ensuring refrigerator temperatures in cafeterias, girls' hostels, and faculty hostels complied with food safety standards.

Periodic meetings were held with cafeteria management to discuss student feedback and to strategize on continuous improvements. This commitment to ongoing enhancement ensures that we always strive to provide the best possible service. Regular training was provided to all cafeteria staff on food safety and hygiene practices, covering essential topics such as hand washing techniques, gloves and hairnets, and the importance of maintaining clean workspaces.

Staff compliance with these practices was monitored during inspections, and feedback was provided to reinforce good practices where necessary. We also recognize the vital role of our students in ensuring food quality and hygiene. Active hostel students were designated to oversee the hostel mess and dining area during food serving hours, providing valuable feedback to the Directorate and actively contributing to our efforts.

3. Observations

a) Overall Hygiene

The cafeterias and hostel kitchens generally maintained a good standard of cleanliness in both kitchen and serving areas. Students taking meals to their rooms were creating unnecessary messes and disrupting discipline. Consequently, hostel cooks were advised to enforce a two-hour dining period and not allow students to take meals to their rooms.

b) Food Quality

The quality of the food served was consistently high. Fresh ingredients were used in meal preparation, good-quality oil was utilized, and no extra food was cooked. The menu was prepared by students under the hostel warden's supervision.

c) Staff Compliance

Most staff adhered well to hygiene practices. Ongoing training and reinforcement of procedures have been effective in maintaining these standards. Kitchens were cleaned daily.

d) Student Feedback

Students' feedback was largely positive, though some requested more diverse meal options and quicker response times to specific dietary requests.

4. Future Actions

A feedback system will be implemented in the Directorate of Student Affairs office, allowing students to report any concerns regarding food quality or hygiene anonymously. This feedback will be reviewed regularly, and immediate action will be taken if any issues are reported. Further collaboration with the university's medical officer will be pursued to discuss potential improvements and to utilize her expertise in assessing compliance with food safety regulations.

5. Conclusion

Supervising and monitoring food quality and hygiene in university cafeterias and kitchens requires constant vigilance and proactive management. So far, the steps have ensured that students receive safe, nutritious, and enjoyable meals. The Directorate remains committed to upholding these standards and continuously improving practices.



Director Student Affairs





WOMEN UNIVERSITY Annex. VII

OF AZAD JAMMU & KASHMIR, BAGH. Website: www.wuajk.edu.pk

Department of CS & IT

WUB/CS/ 6589 /2023

Dated: 30/ 03/ 2023

Circular:

It is circulated for general information that the University is now offering access to computer labs and internet facilities to female college students who wish to engage in freelancing after working hours. The initiative aims to provide a safe and conducive environment for female students to enhance their skills and gain practical experience thereby supporting their academic growth.

The access could be availed as per the schedule prepared by the HoD CS & IT department of the University.

CHAIRPERSON
Department of Information Technology
Women University AJ&K Bagh

Head
Department of CS & IT

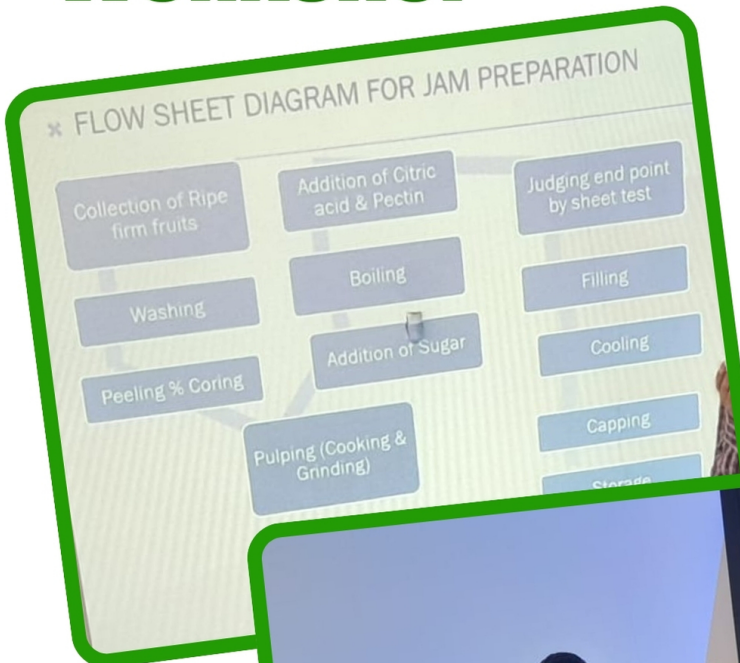
CC:

1. Private Secretary to the Vice Chancellor
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5. The Director Student Affairs
6. The Audit Officer
7. Budget Officer
8. Account Officer
9. Transport Officer
10. Office Copy

Head
Department of CS & IT



KITCHEN GARDENING WORKSHOP





**WOMEN UNIVERSITY OF AZAD JAMMU & KASHMIR
BAGH.**

**Office of the Treasurer
(Transport Section)**

Ph# 05823-960038, Mobile # 0300-8354903, Web: www.wuajk.edu.pk

No. Wub/Finance/Transport/107/2024

13-09-2024

✓ Dr. Muhammad Naeem,
Director ORIC,
Women University of Azad Jammu and Kashmir Bagh

**Subject: Provision of Subsidized Transport Facility in Alignment with
Sustainable Development Goals (SDGs)**

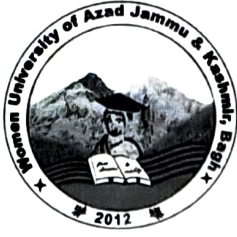
Dear Sir,

With reference to your inquiry it is stated that in pursuit of our commitment to the Sustainable Development Goals (SDGs), Women University of Azad Jammu and Kashmir Bagh is pleased to announce the provision of transport facilities at subsidized rates, significantly lower than the prevailing market value in 2023. This initiative aimed to promote sustainable transportation and ensured affordable and accessible mobility for all students, faculty, and staff.

Additionally, to further facilitate ease of movement within our university community, free transport services was provided for travel between campus locations. This service was intended to enhance connectivity, reduce the reliance on private vehicles, and contribute to our environmental sustainability efforts

With best regard.

(Naeem Asghar)
Transport Officer



**WOMEN UNIVERSITY OF AZAD JAMMU & KASHMIR
BAGH.**

**Office of the Treasurer
(Transport Section)**

Ph# 05823-960038, Mobile # 0300-8354903, Web: www.wuajk.edu.pk

No. Wub/Finance/Transport/106/2024

13-09-2024

✓ Dr. Muhammad Naeem,
Director ORIC,

Women University of Azad Jammu and Kashmir Bagh.

**Subject: Provision of Free Ambulance Service (For First Aid/Local Hospital
Checkup) in Alignment with Sustainable Development Goals (SDGs)**

Dear Sir,

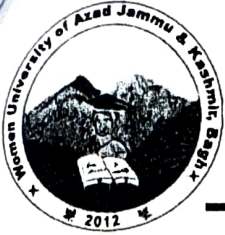
With reference to your inquiry it is stated that in line with our commitment to the Sustainable Development Goals (SDGs), Women University of Azad Jammu and Kashmir Bagh is pleased to announce the provision of free ambulance services for our faculty and students in 2023. This initiative aimed to ensure immediate medical assistance and enhanced health and well-being within our university community.

The free ambulance service was available in 2023 for first aid and initial check-ups at local hospitals, ensuring prompt medical care and support in case of emergencies.

With best regard.

(Naeem Asghar)

Transport Officer



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