



# WOMEN UNIVERSITY

OF AZAD JAMMU & KASHMIR, BAGH. Website: [www.wuajk.edu.pk](http://www.wuajk.edu.pk)

Registrar Office (Phone # 05823-960034)

## Situations Vacant

Women University of Azad Jammu & Kashmir Bagh invites applications against the following fixed terms positions, purely on Contract basis for a PSDP funded Project titled "Establishment of AJK Women University, Bagh, AJ&K" initially for 01 year and extendable on satisfactory performance for another year or till completion of the Project, whichever is earlier.

Sr.#	Name of Post	No. of Posts	Qualification/Experience	*Pay Package
1.	<b>Project Coordinator (PPS-09) (Equivalent to BPS-19)</b>	01	I. Master's degree or Equivalent from a recognized University with high Academic attainment. II. 10 years experience in the relevant field (project planning, implementation, handling large scale of building infrastructure related projects involving hiring Consultants /Contractors/Procurement/handling of HRD component, proven experience in Project Management, strong understanding of formal Projects management methodologies etc.) in class I or an equivalent post in a Govt. or a semi-govt. organization. III. Age: 40-45 Years. Retired Govt. Employees having the required Qualification/Experience are eligible to apply. Max. age limit is 65 years till closing date in case of retired employee.	Lump sum Rs.175,000/- per month (All inclusive)
2.	<b>XEN (PPS-08) (Equivalent to BPS-18)</b>	01	I. Master's or Bachelor's Degree at least B Grade in Civil Engineering from a recognized university/institution and registered as a professional engineer with the Pakistan Engineering Council (PEC). II. At least 05 years experience in the relevant field in BPS-17. III. Age: 28-40 Years. Retired Govt. Employees having the required Qualification/Experience are eligible to apply. Max. age limit is 65 years till closing date in case of retired employee.	Lump sum Rs.125,000/- per month (All inclusive)

\*As per Standard Pay Package wide finance division O.M. No. F. 4(9) R-14/2008 dated 19<sup>th</sup> July, 2017.

### Terms and Conditions:

- Interested candidates can download application form from University website ([www.wuajk.edu.pk](http://www.wuajk.edu.pk)).
- Applications along with CVs and an attested copy of CNIC, educational certificates, degrees, experience certificates, certificate of training/courses and other supporting documents must reach to the Registrar office by **June 07, 2021** before COB.
- Original documents must be produced at the time of interview or when asked.
- Incomplete applications will not be entertained.
- Those already in Government/Semi Government service must apply through proper channel. Age limit shall not be applicable to the in-service employees. If in-service employee is selected, he/she will get pay in their own pay scales and allowances plus deputation allowance as admissible under the deputation policy. However, if selected employee wants to get mentioned pay package, he/she will have to resign from regular service before appointment on a project post.
- Only shortlisted candidates will be called for interview.
- Part time, honorary, apprentice or internee positions will not be considered/counted as experience.
- Preference will be given to the AJ&K Nationals on merit basis.
- The university reserves the rights of cancelation of advertised post partially or totally without assigning any reason.
- Preference will be given to the Civil Engineer and a person having vast experience in Project Management.
- Appointments will be on contract basis for one year, extendable on satisfactory completion for another one year or till completion of the Project whichever is earlier. In case of unsatisfactory performance, service can be terminated with one month prior notice.
- Bank draft/Pay order of Rs.1000/- in favor of Treasurer, Women University of AJ&K Bagh must be enclosed with application (Non-refundable).
- No TA/DA will be admissible for appearing in Test/Interview.

(Dr. Syeda Sadiqa Firdous)  
Registrar