



WOMEN UNIVERSITY

OF AZAD JAMMU & KASHMIR BAGH.
Office of the Treasurer

Ph# 05823-960038, Mobile # 0300-8354903, Web: www.wuajk.edu.pk

No.Wub/Finance/Purchase / /2023

Dated:

M/S _____

Subject: Request for Quotation

Dear Concerned,

With reference to the subject cited above quotation is invited for the supply of below mentioned item. The quotations must be reached to the undersigned before 25-11-2023. Please read the terms and conditions carefully before preparing quotations.

SN.	Items With Specification	Quantity	Rate/ Sft. with Tax	Total Price with tax
01	Laptop Core i-5 11 th Generation RAM 8GB, DDR 4 SSD 256 GB, 15.6" Screen	01 NO.		
Total Amount (Inclusive Tax)				

Terms & Conditions

1. All prevailing taxes must be included in the rates as per government rules.
2. The rates should be quoted on F.O.R Bagh Basis.
3. Supplier will be bound to provide the material in the safest possible way on its own expense. University will not pay for transportation/Loading/Unloading.
4. All government/Local Taxes will be deducted at the time of payment under rules.
5. Payment will be made on receipt, inspection, acceptance of stores in accordance with the ordered specifications.

(Naeem Asghar)
Assistant Treasurer Purchase

Secretary Central Purchase Committee

C.C

1. PS to the Vice Chancellor.
2. PS to the Treasurer.

Assistant Treasurer Purchase